



NEWCOV SHORT-TERM TRIP APPLICATION

POLICIES & PROCEDURES

Applying for the trip

1. Submit missions trip application to trip leader(s).
2. Interview with the trip leader(s).
 - You will be contacted after you submit your application to set up a time to interview.

Participation Policy

- You must attend New Covenant Community Church.
- You must be willing to attend the monthly team meetings.
 - Note: Team meetings may include information on the trip, cultural awareness training, fundraising resources, team building, biblical study, and reflection.
- You must be a team player.
- You must be willing to be culturally sensitive and open to having your perspective changed.
- You must be willing to submit to the authority of the trip leader.

Financial Responsibilities

- All trip costs are the team member's responsibility** unless otherwise notified. We will provide information, resources, and opportunities to assist in raising funds. The trip must be funded in full before the departure date unless a payment plan arrangement has been set up.
- If you are unable to participate on the trip for any reason, you must notify the trip leader as soon as possible. **You are responsible for all costs incurred at the time of cancelation.** You will also hold the responsibility of notifying your donors to let them know of your trip cancelation.
- Support gifts put towards mission trips are contributions and the IRS prohibits the refund of contributions.
- In the event that you raise more than the necessary amount for the trip, the excess will be applied to other trip expenses including other team member's shortages. Any additional money raised will then be applied to NewCov's missions' budget to be used at their discretion.
- Team members are responsible for their passport and vaccinations costs. Passport must be valid for at least six months after the date of the return date. Further information on passports and vaccinations will be given at the first team meeting.

Trip Cost Includes:

- All travel
- Housing
- Meals
- Misc. expenses.

PERSONAL INFORMATION

Name _____ Birthdate ____/____/____

Grade _____ School _____ Gender _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Trip Location _____

EMERGENCY CONTACT

Please provide two emergency contacts

Contact

Name _____ Relationship _____

Address _____

City _____ State _____ Zip _____

Daytime Phone _____ Evening Phone _____

Contact

Name _____ Relationship _____

Address _____

City _____ State _____ Zip _____

Daytime Phone _____ Evening Phone _____

MEDICAL INFORMATION

Allergies (medications, food, etc.): _____

Dietary Needs: _____

Physical Impairments: _____

Other Information: _____

Family Physician: _____

Address: _____ City: _____ State: _____ Zip: _____

Name of Insurance Provider: _____

Insurance Phone: _____ Policy Number: _____

CHURCH & MISSION EXPERIENCE

1. Do you attend NewCov on a regular basis?
2. How long have you been attending?
3. What programs are you currently involved in at NewCov?
4. Have you ever participated in a mission's activity with NewCov?
5. If yes, what did you participate in?
6. Have you ever participated in a mission's activity not associated with NewCov?
7. If yes, what did you participate in?

SPIRITUAL BACKGROUND

1. Please share how you became a follower of Jesus:

2. Why do you want to go on this trip?

NEWCOV SHORT-TERM MISSION TRIP CODE OF CONDUCT

In the Bible, Paul challenged Timothy to set an example for all the believers in speech, in life, in love, in faith, and in purity. NewCov expects all trip participants to conduct themselves in an appropriate manner. It is important to remember that you are not just representing NewCov, but you are representing your family, and ultimately, our Lord Jesus Christ. Accordingly, **we ask all team members and parents to agree to the following:**

1. That they will not consume or use alcohol, tobacco products, or illegal drugs while on this trip.
2. That they will not purchase illegal merchandises such as but not limited to fireworks or any weapons. If a team member wishes to purchase a weapon, they must first ask a trip leader.
3. That they will control their tongue and not use foul language, course joking, or engage in any form of gossip or slander.
4. That they will abide by the dress code set by the team leaders or mission partners.
5. That they will behave in a manner that is honoring to God.
6. That they will be considerate of the culture of the country they are in and thus will show respect for the native people and their cultures and customs.
7. That they will always obey team leaders and mission partners.
8. That they commit to keeping an open mind and the possibility of having their worldview challenged and expanded through their experience.

Any team member who violates the code of conduct may be removed from the team and sent home at their parents' expense. In addition, participants may be prohibited from participating in any future NewCov trips.

I have read this form and understand what it says. By signing my name below, I agree to abide by these rules while on the trip. Parents, by signing below you understand what this form says and agree to hold your students responsible.

Student Name: _____ Signature: _____ Date: _____

Parent Name: _____ Signature: _____ Date: _____